



PACIFIC COAST AMATEUR HOCKEY ASSOCIATION

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SERVING AMATEUR HOCKEY IN THE LOWER MAINLAND SINCE 1941

MEMORANDUM

DATE: November 7th, 2018
TO: PCAHA Associations, PCAHA Executive Committee, League Managers
FROM: PCAHA IT Committee
SUBJECT: **ELECTRONIC GAME SHEETS**

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We are going to start using the new electronic game sheet system in PCAHA. We may need to work in both the new system and Teamlink until the transition to the e-game sheet system is completed. We cannot predict how long this will take, but we hope it will happen quickly. It may differ from league to league.

WHY are we doing this?

- To remove paper game sheets and errors associated with them.
- To remove the step of entering games into the system (Teamlink).
- To streamline access to information.
- To simplify the administration of leagues.
- To facilitate the passing of information to League Manager, Managing Directors and BC Hockey.
- The long-term goal is that PCAHA will be phasing out Teamlink.

WHAT does this mean to you as a manager or coach?

- Prior to a game a coach/manager must identify their roster for the game in HiSports. This can be done before you go to the arena.
- Game sheets will automatically be emailed to all the required parties (League Manager, both Team Managers and the Managing Director if a suspendible penalty is assessed). You will no longer need to take a picture of the game sheet and email it to your League Manager.
- The system will insure accuracy regarding rosters, eligible players and recorded penalties. Scorekeepers cannot 'make up' a penalty nor can a referee assess a penalty that is not valid (i.e.: a double minor for body checking).
- The system will prompt a scorekeeper for certain things during a game such as, a player receiving 3 stick offenses.
- During a game, the scorekeeper will enter the game information on a phone, tablet or laptop.
- Until all teams transition to the e-game sheet system, you may still need to enter your games in Teamlink as per our past practice. Your Managing Director will let you know when you can stop doing the entry into Teamlink.

WHAT do you need to do?

- Go to www.bchockey.net click on the E-Gamesheet tab (far left menu item) and go through the various instructional information.
- You need to register in the system. Go to Hisports.app (<https://hisports.app>) in the browser on your phone, tablet or computer or you can follow the link on BC Hockey's website in the e-gamesheet tab. As a team official, you will need your HCR ID in order to register. Your HCR ID is on your official BC Hockey roster. We recommend that **all your team officials register**. If you are involved with multiple teams, you only need to register once. Your access to teams will be driven by your HCR ID.
- Once registered, go into your team information and make sure your roster is correct and that primary jersey numbers for players are entered. You can change jersey numbers prior to a game (if you have approved alternate jerseys) or during a game if a jersey is damaged, etc.
- You need to get your scorekeepers to do the BC Hockey E-Gamesheet training. Scorekeepers **DO NOT** need to register in the system to score keep.
- They will need your team's HCR ID in order to score keep a game. Your team's HCR ID is on your official HCR Roster.
- We are recommending that for the short-term, while your team officials and scorekeepers get acquainted with the system, you have the scorekeeper score keep the game in the E-Gamesheet system and have a 2nd person also score keep the game using the old paper game sheet process. There is also a template for a game notes scratch pad attached that teams can use.
You can stop doing this once you are comfortable with the new system.
- For a period of time, even though your team used the e-gamesheet system to record and score keep a game, you will need to enter the game into Teamlink.
- Once you have registered for the system the first thing you should do is go to Manage Team Roster and verify it is correct and add your player's jersey numbers.

WHAT does the new system need and how much cellular data does it use?

- An Apple iPhone or iPad, Android phone or tablet, or a laptop for doing the pre-game activities (selecting game rosters). You need cellular or WiFi for this phase and it can be done in advance of the game and updated at the rink for last minute changes. Also, at the arena prior to game time, you will need to add the referee and linesmen information.
- The same devices for scorekeeping. Once the scorekeeper has the game loaded, cellular and WiFi connectivity is not needed until you upload the completed game sheet to the system. This upload can be done when you get back into WiFi range.
- The system uses very little data (but use Wi-Fi if available) and as mentioned, it can be off-line while scorekeeping.

There will be a learning curve as we transition, but please be open minded and bear with it. Okanagan Mainline Amateur Hockey Association (OMAHA) has been on the system for a year and they were able to make the transition without too many issues – and they did it in the early days of this system. This year, PCAHA, Vancouver Island and Northwest Districts are joining the program.

